

# ADMISSION FORM

(Session : 2023 - 2024)



# MODERN COLLEGE JHANSI DEPARTMENT OF MANAGEMENT

Course Applied for .....

Registration No: ..... Adhar Card No : .....

PHOTO

1. Name .....  
(as per 10th Mark sheet)

2. Date of Birth : (DD/MM/YYYY) ..... Gender .....

3. Category..... Religion ..... Sub Category .....

4. Mobile No. (C)..... (W).....

5. E-mail ID : .....

6. Father's Name : ..... Mobile No: .....

7. Mother's Name: ..... Mobile No: .....

8. Permanent Address: .....

District..... State : ..... Pin Code: .....

9. Correspondence Address : .....

District..... State : ..... Pin Code: .....

10. Education Qualification

S.n.	Exam Passed	University/Board	Passing Year	Max. Marks	Obt. Marks	%	Div.
1	10 <sup>th</sup>						
2	12 <sup>th</sup>						
3	Graduation						
4	Post Graduation						
5	Others						

11. Name of Local Guardian Relationship : .....

Address : .....

District..... State : ..... Pin Code: .....

12. Mobile (C):..... (W).....

Signature of the Student

13. Any Gap in studies : Yes / No if yes, period ..... Reason .....

14. The Source by which you came to know about this Institute

MGI Website       Social Media Ad       Other Website       Our Staff       Our Alumni       Hoardings

Our Students : Name & Course .....

Your Friends & Relatives : .....

15. Activity Group Interested :     Cultural       Academic       Technical       Sports       Literary

a. Father's Name: .....Mobile No.....

b. Occupation: .....(Govt./Pvt.Job/ Self Employed/Business/Army/Farmer/Professional)

**Signature of the Parent**

**Signature of the Student**

**UNDERTAKING**

The Institute management reserves the right to add, alter or amend any of the rules and the same shall be binding on the parents, guardian and students

1. Doing aware that 75% attendance in all courses is obligatory for appearing in the Internal College examination, I undertake to be punctual & regular in all the theory & practical classes the College reserves the right to debar me from the internal College examination I fall short of attendance criteria.

2. I undertake to complete and submit all assignments in time for regular assessment by the Teachers.

3. I also undertake to strictly follow the instructions as laid by the College regarding internal tests & evaluation . It is solely my responsibility to appear in all the internal examination. In case I don't appear in these tests I shall not be allowed to take the Final university examination .

4. I undertake to follow and maintain proper decorum and discipline in the campus. in classroom workshops and library Outside the campus also. I shall show dignified and exemplary behavior in tune with Civilized society that I belong to

5 I shall extend courtesies to all the teaching and non-teaching staff of the College as well as to my Senior students. In case of any difficulty being faced. I shall approach for guidance of the Principal/Director/President and shall not indulge in groupies etc. which does not fit into professional ethos of the Institute.

6. I undertake to pay regularly All the fees as prescribed by the university from lime to time. I shall not claim any sort of concession in fees on whatsoever ground now or in future irrespective of teems/conditions. if any with the Body or Agency my parents may be associated with

7. That I we not use drugs, Liquor, Cigarette, tobacco. Pan Masala & Gutka and any other kind of such things in the campus and we not offer/provide/arrange the same to Other students in and outside the campus

8. I undertake to take due Care of the safety & security of all the College properly and will not cause any damage even due to negligence.

9. I undertake 10 strictly adhere to dress/uniform regulations which are issued by the authority of the College & understand that all the students are required to year the prescribed uniform

10. No refund of fees will be made on withdrawal/Cancellation of admission after the commencement of the academic session. Caution Money deposit will only be refunded after successful completion of course For any breakage or misplacement of Institute property, if so charges we be deducted from Caution Money Deposit

11. I am aware that "Ragging" on any pretext and in any form is banned and the Horrible supreme court has declared it as cognizable offence punishable as per procedure as laid down by court. I shall report to the authority of the College. violation, if an that comes to my notice, and shall never indulge in such offences.

12. Any student found guilty of ragging in or outside the campus will be liable to servo disciplinary action. The act of ragging is a punishable offence under Eye of Law. Under this the student is liable to be dismissed from the College without any notice and the case may be reported to the police. if necessary.

I, .....S/o, D/o of .....have carefully read & fully understood the undertaking and shall abide to the same.

Date :

Signature of the Student

**AFFIDAVIT AND UNDERTAKING BY THE PARENT/GUARDIAN**

I .....father/mother/guardian of..... undertake and do hereby declare on solemn oath that My daughter/son..... will abide by all the rules and regulations of the institute in force as revised from time to time.

1. I shall personally ensure that my son/daughter attends the classes regular, takes the continuous Assessment Tests, Home Assignments etc. and Semester End Examinations in right earnest , puts in regular attendance in all papers/practical's / projects etc. participates in the curricular and extracurricular activities and does not in any way, violate the norms of College discipline.
2. The College fee and other dues, as in force of revised, will be paid regularly and on time
3. I shall personally ensure that my son/daughter maintains perfect discipline and abides by the orders issued by the College authorities
4. I shall be personally responsible for his/her conduct and discipline in the College .
5. He/ She has not been found guilty of any unfair practices in the any of examinations
6. My son/daughter.....has never been convicted of any criminal offence nor has been released on bail in connection with a criminal case. No case of Criminal offence of moral turpitude is pending against her in any court of law.
7. He/ She has not resorted to any act of indiscipline during the previous years
8. If he/she does not satisfy eligibility rules of admission and if any information given by me/her is found to be false, her admission will stand cancelled.
9. If he/she is not found eligible for admission by the as per University norms his/her admission will automatically stand cancelled .
10. He/she may be refused admission or if admitted, his/her admission will stand cancelled, if any of the certificates submitted by him/her are, at any stage found to be forged or false, and the College will be free to take further disciplinary action against him/her and the fees deposited by him/her shall stand forfeited.
11. He/ She will not be allowed to sit for the Semester End Examination if he/she falls short of the required attendance or does not take the test or him/her progress in studies in not adjudged up to the mark.

**PARENT/GUARDIAN Sign :** .....

**Date :** .....

**LIST OF DOCUMENTS TO BE ATTACHED WITH ADMISSION FORM**

1. Caste Certificate (If you belong to SC/ST/OBC).
2. Income Certificate (if you Fill Scholarship form).
3. Domicile Certificate if you belong to SC/ST/OBC)
4. Original and Photocopy of 10<sup>th</sup> & 12<sup>th</sup> Mark-sheet & certificate . (For proof of Date of Birth)
5. Original and Photocopy of Graduation Mark-sheet .
6. Original Migration Certificate.
7. Photocopy of Aadhar Card .
8. Five Passport size photos. (Paste one on the form and four extra)

**FOR OFFICE USE**

Total Fee : ..... Examination Fee : 1<sup>st</sup> year: ..... 2<sup>nd</sup> Year .....

1<sup>st</sup> Sem : ..... 2<sup>nd</sup> Sem : ..... 3<sup>rd</sup> Sem: ..... 4<sup>th</sup> Sem : .....

VAF (If Take) : .....

Total Fee (With VAF / Without VAF) : .....

Student Signature

Director

Managing Director